

SNJB's Shri Hiralal Hastimal (Jain Brothers, Jalgaon) Polytechnic, Chandwad

INSTITUTE ACADEMIC CALENDAR


(Academic Year 2023-24)


ODD SEMESTER (July 24- November 10, 2023)


Month		Days	Date	Institute Events	Department Events						
Jul-23											
W	S	M	T	W	T	F	S		17-Jul	HOD meeting for the planning of Semester	Department Meeting
							1		17-22 Jul	DAB, ICIU committee meetings	Course files Preparation , CO PO Mapping , Decide CO attainment target level as per CO PO sheet.
	2	3	4	5	6	7	8		19-Jul	Display of Time-Table for 3rd & 5th Sem	
	9	10	11	12	13	14	15		20-Jul	Anti Ragging Committee Meeting-I	FDP Planning
	16	17	18	19	20	21	22		21-Jul	Student Mentoring and Grievances Meeting, Discipline Committee Meeting	Remedial classes for backlog students PAC meeting , DAB meeting
1	23	24	25	26	27	28	29	5	24-Jul	3rd & 5th Semester commencement	3rd & 5th semester Commencement , Start student mentoring , Staff Training , Advantages and Disadvantages of Cell Phone - Lecture
2	30	31						1	26-Jul	Internal Complaint committee meeting, Entrepreneurship committee meeting	Micro project allotment to the students. Student mentoring Meeting of students. Personality Development SY/TY
									27-Jul	Sports committee meeting, Library Advisory Committee meeting, Institute-Industry Interaction committee meeting	
									24-28 Jul	Declaration of MSBTE S-23 Exam Result	
									29-Jul	Moharram	
Aug-23											
W	S	M	T	W	T	F	S		01-Aug	Display of attendance & Defaulter for Jul-23, HOD meeting/ Academic review meeting	
2			1	2	3	4	5	5	01-Aug	Result Analysis of S-23 Exam by HOD	Plan for visit/Expert lecture/NPTEL video.
3	6	7	8	9	10	11	12	6	02-Aug	Student counselling session by class coordinators.	Parent Meeting, Conduct visit/Expert lecture/NPTEL video(One activity).
4	13	14	15	16	17	18	19	4	03-Aug	Incubation center committee meeting, CII committee meeting	MESA and Club Formation , Social activity , Tree Conservation , Tree Plantation , Personality development T&P, Induction Programme 1st Year
5	20	21	22	23	24	25	26	5	05-Aug	Governing body meeting	Review of micro project work , Initiate process for Slow/fast learner, Freshers Welcome
6	27	28	29	30	31			4	08-Aug	EDP cell meeting	Progressive assessment test I Question paper design and validation.

										10-Aug	1st semester commencement	
										15-Aug	Independence Day	
										16-Aug	Parsi New Year	
										22-Aug	SC/ST committee meeting, Alumni committee meeting	
Sep-23												
W	S	M	T	W	T	F	S			01-Sep	Display of attendance & Defaulter for Aug-23, HOD meeting	
6						1	2	2		4-6 Sep	First class Test for 3rd & 5th Semester students	
7	3	4	5	6	7	8	9	6		13-15 Sep	First class Test for 1st Semester students	Progressive assessment test 1 Result analysis and prepare list of Slow/fast learner
8	10	11	12	13	14	15	16	6		11-24 Sep	Enrollment schedule/Examination form filling for W-23 Exam with normal fees	Students Feedback-1 , Remedial classes for Slow learners , Social Activity ..Temple sewa , Competitions , Engineers Day
9	17	18	19	20	21	22	23	5		19-Sep	Shri Ganesh Chaturthi	Conduct visit/Expert lecture/NPTEL video (One Activity) for content beyond syllabus.
10	24	25	26	27	28	29	30	6		26-28 Sep	Enrollment schedule & Examination form filling for W-23 Exam with penalty fees Rs.200/-	Student mentoring Meeting. Progress review of Slow/fast learner and improvement documentation.
										30 sep-2 Oct	Enrollment schedule & Examination form filling for W-23 Exam with penalty fees Rs.1500/-	
Oct-23												
W	S	M	T	W	T	F	S			02-Oct	Mahatma Gandhi Jayanti	
11	1	2	3	4	5	6	7	5		03-Oct	Display of attendance & Defaulter for Sep-23, HOD meeting	Extra lectures/ Revision lectures for important/difficult topics.
12	8	9	10	11	12	13	14	6		03-Oct	Anti Ragging Committee Meeting-II	Employee Health Check up Camp ,
13	15	16	17	18	19	20	21	6		05-Oct	Student Mentoring and Grievances Meeting, Discipline Committee Meeting-II	Progressive assessment test 2 Question paper design and validation. 15th October . Rading Day Submission of Micro projects
14	22	23	24	25	26	27	28	5		17-Oct	IMC meeting	Food and Cloth Distribution
15	29	30	31					2		23-Oct	online filling of academic information to the MSBTE's Academic Monitoring portal	Progressive assessment test 2 Result analysis . Fill COPO mapping Calculation
										24-Oct	Dassehra	
										25-27 Oct	Second class Test for 3rd & 5th semester	
										30-Oct	Student counselling session by class coordinators.	
Nov-23												
W	S	M	T	W	T	F	S					
15				1	2	3	4	4		06-Nov	praparing defaulter's list by respective HODs	
16	5	6	7	8	9	10	11	6		6-8 Nov	Second Class Test of 1st semester students.	

17	12	13	14	15	16	17	18	5	10-Nov	Conclusion of academic schedule of 3rd & 5th semesters	Submission of Term work and prepare formats for examination. Conduct Course Exit survey. Display of attendance & defaulters Semester wise newsletter
18	19	20	21	22	23	24	25	6	14-Nov	Children's Day	
	26	27	28	29	30				16-24 Nov	practical Exam for 3rd & 5th semester students	
									24-Nov	Conclusion of academic schedule of 1st semester students	
									25-30 Nov	practical Exam for 1st semester students	
									27-Nov	Guru Nanak Jayanti	
Dec-23											
W	S	M	T	W	T	F	S		1-22 Dec	MSBTE W-23 Theory Exam	
						1	2		26-Dec	HOD meeting for the planning of Semester	
	3	4	5	6	7	8	9				
	10	11	12	13	14	15	16				
	17	18	19	20	21	22	23				
	24	25	26	27	28	29	30				
	31										


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